



PHOTOGRAPHY POLICY

Aims and Objectives

Halstead Road Runners is committed to providing a safe and enjoyable environment for its athletes and volunteers in line with England Athletics standards and the club ethos of 'be safe, be kind and give back'. It is recognised that members of the club and public will often want to take photographs or record video footage at training and events, on cameras and mobile devices, to celebrate successes and promote the club. These may be published internally, such as posted on the club Facebook page and WhatsApp groups or externally on the club website, local press and promotional materials. This policy aims to ensure the safety of individuals and protect the reputation of the club. Concerns regarding the behaviour of members relating to this policy should be raised with a club Officer and complaints submitted in writing to the Club Secretary. The committee will manage accordingly through the disciplinary procedure. Any course of behaviour that could be construed as harassment of an individual is potentially a criminal matter and will be escalated to UK Athletics and the police where appropriate. This policy aims to provide an environment where members rights to privacy are respected, are free from harassment, vulnerable adults and younger athletes are safeguarded and crime is prevented.

Key principles for adherence:

- Any adult or junior may request that they are not photographed, or videoed and best endeavours must be made to respect and abide by this
- Photos published will show individuals in a state of decency, and not imply any condition that may be damaging to reputation
- Photography will be taken in appropriate settings, with verbal or implied consent and should not be taken in a way to cause embarrassment or harm to the individual, such as in a state of undress
- At official Halstead Road Runner races, inform athletes that a photographer will be present, and photos published
- Photos published publicly will not identify the names of the individuals unless prior permission is granted
- Personal details, such as email, telephone or address will NEVER be published
- The Club cannot take responsibility for the photos taken by individuals who are not members of the club (such as public observing races or parents at junior events), however best endeavours to protect the wishes of individuals will be made

Under 18's

Halstead Road Runners does not offer junior membership or training; however, on occasion, the club does host a children's race as part of a club event and members' children may represent the club in junior cross-country events. Therefore, the club has a

duty of care to safeguard children and young people. There have been concerns that photographs can be used as a means of identifying children and young people when they are accompanied with personal information and this information may be used inappropriately which could then make a child more vulnerable to an individual who may wish to start to “groom” that child for abuse. Secondly, the content of the photo can be used or adapted for inappropriate use. While this is rare, there is evidence of adapted material, not necessarily from athletics, finding its way onto child pornography sites. When assessing the potential risks in the use of images of athletes, the most important factor is the potential of the inappropriate use of images of children. Halstead Road Runners follows the UK Athletics ‘Guidelines for the use of photographic and video images of children/young people under the age of 18’.

Key principles:

- The interests and welfare of children taking part in athletics are paramount
- Parents/Carers and children have a right to decide whether children’s images are to be taken, and how those images may be used
- Parents/carers and children must provide written consent for children’s images to be taken and used wherever practicable. It should be accepted that children may appear in the background of general pictures taken at events and that it may not be practical or reasonable to seek consent in all circumstances
- Care should be taken to ensure that images are not sexual or exploitative in nature, nor open to obvious misinterpretation and misuse
- Images should only be taken by authorised persons, as agreed in the protocol for a particular event
- All images of children should be securely stored
- In the case of images used on websites, particular care must be taken to ensure that no identifying details facilitate contact with a child by a potential abuser such as details beyond the child’s club and coach without the consent of the parents or carer
- If the athlete is named, consider if it is necessary and appropriate to use their photograph and, if possible, seek parental consent
- If a photograph is used, avoid captioning the name of the athlete directly. **NEVER** publish details (email addresses, telephone number, addresses etc) of a child or young person
- Only use images of young athletes in suitable dress (Tracksuit, or competition clothing) to reduce the risk of inappropriate use
- Focus on the activity rather than a particular child and where possible use photographs that represent the broad range of young people taking part
- Ensure that images reflect positive aspects of children’s involvement in athletics (enjoyment/competiton etc)